



**Service Director – Legal, Governance and  
Commissioning**

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Thursday 20 November 2025

## **Notice of Meeting**

Dear Member

### **Corporate Governance and Audit Committee**

The **Corporate Governance and Audit Committee** will meet in the **Council Chamber - Town Hall, Huddersfield** at **10.30 am** on **Friday 28 November 2025**.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "S Lawton".

**Samantha Lawton**

**Service Director – Legal, Governance and Commissioning**

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

## **The Corporate Governance and Audit Committee members are:-**

### **Member**

Councillor John Taylor (Chair)  
Councillor James Homewood  
Councillor Caroline Holt  
Councillor Harry McCarthy  
Councillor Kath Pinnock  
Councillor Angela Sewell  
Councillor Adam Zaman  
Nicholas Booth (Co-Optee)  
Andrew North (Co-Optee)

When a Member of the Corporate Governance and Audit Committee cannot attend the meeting, a member of the Substitutes Panel (below) may attend in their place in accordance with the provision of Council Procedure Rule 35(7).

### **Substitutes Panel**

#### **Conservative**

D Bellamy  
D Hall  
M Thompson

#### **Green**

K Allison  
A Cooper  
S Lee-  
Richards

#### **Labour**

B Addy  
M Ahmed  
M Crook  
M Sokhal  
J Rylah  
S Ullah E Firth

#### **Liberal**

**Democrat**  
PA Davies  
J Lawson  
D Longstaff  
A Marchington  
A Munro  
A Pinnock  
A Robinson  
A Smith

#### **Community Alliance**

A Anwar  
C Scott

#### **Kirklees**

**Community  
Independents**  
A Arshad  
JD Lawson

### **Ex Officio Members**

Councillor Bill Armer  
Councillor Cahal Burke  
Councillor Nosheen Dad  
Councillor Graham Turner

# Agenda

## Reports or Explanatory Notes Attached

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**Pages**

**1: Membership of the Committee**

To receive apologies for absence from those Members who are unable to attend the meeting and details of substitutions and for whom they are attending to the Committee membership.

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**2: Minutes of Previous Meeting**

1 - 6

To approve the Minutes of the meeting of the Committee held on the 26<sup>th</sup> September 2025.

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**3: Declaration of Interests**

7 - 8

Members will be asked to say if there are any items on the Agenda in which they have any disclosable pecuniary interests or any other interests, which may prevent them from participating in any discussion of the items or participating in any vote upon the items.

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**4: Admission of the Public**

Most agenda items take place in public. This only changes where there is a need to consider exempt information, as contained at Schedule 12A of the Local Government Act 1972. You will be informed at this point which items are to be recommended for exclusion and to be resolved by the Committee.

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**5: Deputations/Petitions**

The Committee will receive any petitions and/or deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also submit a petition at the meeting relating to a matter on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10, Members of the Public must submit a deputation in writing, at least three clear working days in advance of the meeting and shall subsequently be notified if the deputation shall be heard. A maximum of four deputations shall be heard at any one meeting.

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## **6: Public Question Time**

To receive any public questions.

In accordance with Council Procedure Rule 11, the period for the asking and answering of public questions shall not exceed 15 minutes.

Any questions must be submitted in writing at least three clear working days in advance of the meeting.

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## **7: Corporate Customer Standards Annual Report 2024/25** 9 - 28

To receive the Corporate Customer Standards Annual Report 2024/25.

Contact: Chris Read, Corporate Customer Standards Officer.

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## **8: Contract Management Arrangements Update** 29 - 56

To receive the Contract Management Arrangements Update.

Contact: Samantha Lawton, Service Director Legal, Governance & Commissioning.

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## **9: Half Yearly Monitoring report on Treasury Management activities 2025/26** 57 - 86

To receive the Half Yearly Monitoring report on Treasury Management activities 2025/26.

Contact: James Anderson, Head of Accountancy.

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<b>10:</b>	<b>External Audit Update Report</b>	87 - 108
	To receive the External Auditor's update report.	
	Contact: Grant Thornton.	
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<b>11:</b>	<b>Risk Management Update report</b>	109 - 164
	To receive the Risk Management Update Report.	
	Contact: Alice Carruthers, Senior Risk Officer.	
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<b>12:</b>	<b>Risk Assurance on selected services</b>	165 - 184
	To receive the Risk Assurance on selected services report.	
	Contact: Alice Carruthers, Senior Risk Officer.	
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<b>13:</b>	<b>Internal Audit Quarterly Report 2 2025/26 - July 2025 to September 2025</b>	185 - 210
	To receive the Internal Audit Quarterly Report 2 2025/26 – July 2025 to September 2025.	
	Contact: Martin Dearnley, Head of Audit & Risk.	
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<b>14:</b>	<b>Agenda Plan</b>	211 - 212
	To review the 2025/26 Agenda Plan.	
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<b>15:</b>	<b>Exclusion of the Public</b>	
	To resolve that under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.	
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**16: Internal Audit Quarterly Report 2 2025/26 - July 2025 -  
September 2025**

213 -  
216

Exempt Information in relation to Item 13.

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